

STEP BY STEP MENTOR PAPERWORK INSTRUCTIONS

Doctors Form

• Insert name and sign (circled in red)

Section 1. The contract of th

Police Vetting Form

- Fill out page 2
- Insert full name and sign and date page 3
- Photocopy two forms of ID (refer page 2 of Police Vet Form User Guide attached)



Water Segment & Comment Form

Water

Mentor <u>Declara</u>tion

- Fill out page 1
- Fill out the details of your referees only on page 2
- Don't sign page 2 yet! (circled in red)



Visit Justice of the Peace

- Take the Mentor Declaration, ID photocopies and ID originals to a Justice of the Peace (JP)
- The JP will witness as you sign page 2 of the Mentor Declaration
- The JP will sight your 2 IDs and sign the photocopies



Return Completed Paperwork

- Scan the Mentor Declaration, Police Vetting Form and the 2 copies of your IDs to info@dinglefoundation.org.nz
 (Please bring the originals to Mentor Training)
- OR contact info@dinglefoundation.org.nz for postal address for your region