

Programme Coordinator – Career Navigator-Ngā Ara Whetū

- Work for one of NZ's foremost charities dedicated to helping tamariki and rangatahi
- Deliver Career Navigator-Ngā Ara Whetū at Bay of Islands College and Northland College
- Use your passion for positive change to make a real difference to the lives of rangatahi

The Graeme Dingle Foundation is looking for high energy, positive candidates with a passion for helping rangatahi to realise their full potential to run the Graeme Dingle Foundation Career Navigator-Ngā Ara Whetū programme in the Far North.

Company

Our mission is to make Aotearoa the best place in the world for rangatahi to grow up. Operating in 40 communities across 11 regions, and impacting almost 28,000 young people via 142 programmes, the Graeme Dingle Foundation is dedicated to transforming young Kiwi lives forever.

Our programmes teach children and young people values such as self-belief, confidence and resilience through fun-filled workshops delivered in schools across the country.

Role and Team:

Career Navigator-Ngā Ara Whetū is underpinned by the tuakana-teina model of mentoring. It aims to strengthen the self-identity and life skills of rangatahi in secondary schools to support their future pathways.

You will liaise with schools, other stakeholders and volunteer mentors in your local community to provide opportunities for rangatahi to reach their greatest potential.

Key responsibilities of this role include:

- Prepare and deliver inspiring and engaging content within our partner schools in this tuakana-teina leadership and career development programme.
- Ensure the content delivered fulfils the programme aims to strengthen whanaungatanga and support a school culture and values. Develop a sense of responsibility and connectedness to the school and wider community and provide mentoring opportunities to build the identity of rangatahi to support their future pathways.
- Be culturally responsive and demonstrate a thorough understanding of Te Ao Māori and tikanga appropriate to local Iwi.
- Manage the administrative and scheduling requirements of the Career Navigator-Ngā Ara Whetū programme activities and events.
- Report on progress throughout the year, ensuring quality delivery of the programme and that positive feedback is received from all stakeholders.

About you:

This is a role for people with a passion for helping young people at a key stage of their development. Although an understanding of how the education, employment and/or the community sector works will be an advantage, more critical to your success will be the following:

- The ability to communicate with rangatahi without being judgmental, so that they can look up to you as a role model and trust you
- Strong organizational skills and the ability to ensure others are organized as well.
- The ability to deal with unexpected situations calmly and fairly
- Enthusiasm, energy and a genuine desire to do the right thing
- The ability to inspire and maintain positive relationships with a range of stakeholders in the programme; rangatahi, career mentors, school staff, community organizations.
- A keen eye for diversity and cultural differences, and the compassion and curiosity to embrace them

Benefits:

- Experience the job satisfaction of genuinely transforming young lives
- Work from home during the school holidays
- Join a dedicated and passionate team who have a lot of fun on the way

If you're ready to get stuck in, apply now!

Applications close on Friday May 3rd 2024. We will respond to your application after that time.

Please send CV and cover letter to george.faalogo@dinglefoundation.org.nz